
FIRST COAST MORTGAGE, INC.

Ph:(904)797-1400 Fax(904)797-0555
2730-O US 1 South, St. Augustine, FL 32086

Loan Application Checklist

- 1. **Self-employed borrowers:** 2 years tax returns (personal and business) and W-2's or 1099's (most recent). If the past year has not been filed, please provide a copy of the extension that was filed with the IRS. Please provide a year to date profit and loss.
- 2. Copy of business licenses (if applicable).
- 3. Two years most recent W-2's for all applicants.
- 4. Most recent year to date pay stubs.
- 5. Two months most recent bank statements - all pages - all accounts.
- 6. Proof of any stocks or Certificates of deposit - all pages, including blank pages
- 7. Copy of the survey on the property, if available to you
- 8. **If refinance:** Owner's Policies (title work) on property. If you do not have it available, please let us know which title company handled the closing from your purchase. A copy of your homeowner's insurance policy
- 9. **If refinance:** Copy of most recent mortgage statements on the mortgage(s) we are paying off
- 10. If we are paying any debt off, please send a copy of those statements
- 11. Appraisal check
- 12. Copy of drivers licenses for all applicants
- 13. Copy of Earnest money deposit cancelled check
- 14. Contract for the new purchase